



ST MARYS SOUTH PUBLIC SCHOOL

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Digital Devices - Mobile Phone and Smart Watch Policy

Purpose

This policy outlines the appropriate use of mobile phones and smart watches on the school site.

All students are to hand in their mobile phones and smartwatches to the school office (for safekeeping) before 8:55 am. Mobile phones and smartwatches can be collected from the school office after 3:00 pm.

Should a student need to make a call during the school day, they should approach the administration office and ask for permission to use the school's phone. During school hours, parents and carers are expected to only contact their children via the school office.

When using any digital device students have the responsibility to:

- Be safe, responsible and respectful users of digital devices and online services, and support their peers to be the same.
- Respect and follow school rules and procedures and the decisions made by staff, knowing that other schools may have different arrangements.
- Communicate respectfully and collaboratively with peers, school staff and the school community.

Parents and Carers should:

- Recognise the role they play in educating their children and modelling the behaviours that underpin the safe, responsible and respectful use of digital devices and online services.
- Support implementation of the school procedure, including its approach to resolving issues.
- Take responsibility for their child's use of digital devices and online services at home such as the use of online services with age and content restrictions.
- Communicate with school staff and the school community respectfully and collaboratively as outlined in the [2018 School Community Charter](#).
- Switch off or put their digital devices on silent when at official school functions, during meetings and when assisting in the classroom.

Exemptions to any part of this procedure may apply for some students in some circumstances. Parents and carers can request an exemption and these will be considered on a case-by-case basis and granted when required by law or at the principal's discretion.

Parents and carers will be advised of school policy via the school newsletter. This procedure can be accessed electronically via the school's website and in hardcopy at the school's administration office.